

MINUTES: of the meeting of the Tandridge Local Committee held at 10.15am on Friday 2nd October 2009 at the Memorial Hall, Dormansland.

County Council Members

- * Mr N W Skellett - Chairman
- * Mrs Sally Ann B Marks - Vice-chairman
- * Mr Tony Elias
- * Mr David Hodge
- * Mr John Orrick
- * Mr Michael Sydney

District Council Members

- * Cllr Lisa Bangs
- * Cllr Michael Cooper
- * Cllr Martin Fisher
- * Cllr Eric Morgan
- Cllr Marian Myland
- * Cllr Brian Perkins

* = Present

33/09 CHAIRMAN'S OPENING STATEMENT

The Chairman opened the meeting with two announcements. The first was to publicise the Surrey Fire & Rescue Service's Scrappage Scheme whereby they will retrieve any unwanted vehicles for use in training at no cost to the donor. The second was to update the Committee on progress of the Oxted Hub. Contracts have now been signed and it is hoped that refurbishment work will commence within the next six weeks so that TVSC and CAB can take up residence in the office space above Oxted Library.

34/09 APOLOGIES FOR ABSENCE [Item 2]

Apologies were received from District Councillor Marian Myland. District Councillor Ken Harwood substituted.

35/09 MINUTES OF THE MEETING HELD ON 3 JULY 2009 [Item 3]

Accepted.

36/09 DECLARATIONS OF INTEREST [Item 4]

There were five declarations of interest, two in relation to Item 16, from District Councillor Lisa Bangs who declared a non-prejudicial interest in her role as a member of Lingfield Parish Council and Tandridge District Council's Community Services Committee and Mr Tony Elias who is Chairman of the Tandridge District Council's Community Services Committee. There were also two in relation to Item 13 from Mrs Sally Marks who declared a non prejudicial in her role as a Director of the Caterham Community Partnership and District Councillor Michael Cooper who declared a non prejudicial interest in his role as a board member of the Caterham Community Partnership. Mr John Orrick declared a non-prejudicial interest in Item 8 in his

role as Chairman of the Caterham Community Association which manages the hall where the Caterham Lunch Club meets.

37/09 **PETITIONS** [Item 5]

There were none.

38/09 **PUBLIC QUESTIONS AND COMMENTS** [Item 6]

There were none, but representatives from the Woldingham Cricket Club attended to put forward a case for funding which they wished to bring to the next meeting of the Local Committee.

39/09 **MEMBERS' QUESTIONS** [Item 7]

There were none.

40/09 **COUNTY COUNCILLORS ALLOCATIONS FOR 2008/09** [Item 8]

At its annual budget meeting in February 2009, £8,250 revenue funding was delegated to each Member for this financial year plus £35,000 capital funding per Local Committee to support community initiatives.

The Local Committee considered 8 applications for funding, 7 of which had been included with the papers and one of which was tabled. The Chairman accepted that the timing of the late bid from Caterham Lunch Club was critical to the organisation and it was duly put forward for consideration. The application from Young Enterprise had been discussed previously because of time constraints and, having been agreed in principle, was formally approved without discussion.

Mr David Hodge amended the amount requested by the Tatsfield Singers from £1200 to £900 which he considered to be adequate in relation to the choir's ability to fundraise among its members. The revised total of £12,570 leaves a balance of £34,021.

RESOLVED that the Tandridge Local Committee considered new requests for funding from the Members' Allocations budget as set out in Annex A of the report and approved the following:

YESE	£1,100.00
Homestart	£4,500.00
Meet Tandridge Business	£2,500.00
Tandridge Village preschool	£1,165.00
Tatsfield Singers	£900.00
Youth Triathlon	£570.00
Newchapel Village Hall	£2,000.00
Caterham Lunch Club	£1,000.00

Members were also asked to consider revisions to the local protocol as set out in Annex B of the report and agreed to continue to pool their resources despite the changes to the political make-up of the Committee and defer further discussion until the next review in 2010. They

also decided to bring the Committee into line with the rest of the east area and delegate powers to the Area Director in respect of bids up to £1,000 to make it easier to make small grants when time was of the essence.

RESOLVED that the Tandridge Local Committee:

- (ii) Formally adopt the local protocol for allocations set out in Annex B and
- (iii) Delegate authority to the Area Director as set out in para 3 of the report

Reason for Decisions

All projects under consideration had been sponsored by, and had the support of, the appropriate Local Member. Members then considered them as a group and decided to approve them.

Approving the local priorities and protocol helped to ensure that decisions on applications were made fairly and consistently, and provided a framework for best practice.

Delegating authority to the Area Director brought the local committee into line with best practice across the east of Surrey and allowed small, but time-constrained, applications to be dealt with efficiently.

41/09 **LOCAL AND STRATEGIC PARTNERSHIPS AND PLANS** [Item 9]

This report sought to provide Members with an overview of partnership working in Tandridge with contributions from the CEO of Tandridge District Council, Stephen Weigel; the CEO of the Surrey Economic Partnership, Mark Pearson; the LSP Officer, Vince Sharp; Surrey County Council's, Senior Manager Community Planning, Dr Tim Nimmons; the Chairman of the East Surrey Rural Transport Forum, Marcus Dode and Neighbourhood Inspector Elaine Burtenshaw of Surrey Police. Mr Weigel opened with an overview of the structure and priorities of the local authorities working with partners to deliver important outcomes for the local communities they serve and each contributor thereafter provided information on what partners are currently working to achieve in Tandridge giving living examples of local initiatives. Tim Nimmons said he would welcome comments on how the Surrey Strategic Partnership (SSP) and Local Strategic Partnerships (LSP) could better be joined up at officer level. Members were supportive of the range of projects undertaken in partnership at a local level and there was some discussion about how the various forums might be incorporated to save duplication. As this is an area already under discussion, the Area Director was asked to keep Members informed as to how the LSP, CDRP and SSP might align for better cohesion and join up over the coming months.

RESOLVED that the Local Committee (Tandridge) agree to:

- (a) note the current work in delivering the Community Strategy in context, and
- (b) consider processes by which Members can be kept fully informed, involved and able to influence the delivery of the Community Strategy and LAA priorities.

Reason for Decision

The recommendations offered Members an opportunity to comment on the partnership processes, targets and local delivery and to make suggestions as to how they might improve their level of involvement and influence.

[NOTE: Adjourned for coffee at 11.45 am and reconvened at 12.00 noon]

42/09 **PETITIONS** [Item 10]

There were none.

43/09 **PUBLIC QUESTIONS AND COMMENTS** [Item 11]

There were none.

44/09 **MEMBERS' QUESTIONS** [Item 12]

There were none.

45/09 **HIGHWAY SCHEMES IN TANDRIDGE PROGRESS REPORT** [Item 13]

This report sought to update Members on the progress of existing Highways schemes Tandridge and gave them an opportunity to ask about specific projects in each of their divisions. The Highways Manager took away several actions, which he was due to report back on at the next committee meeting in December. The Chairman also requested that a report on Speed Management be brought, particularly in view of the Operation Drive Smart initiative paid for by Surrey County Council and led by the Police to tackle speeding and anti-social driving. He asked that a representative from Surrey Police should attend. The chairman was keen to promote divisional working in Tandridge to include the District and Parish Councils and individual members agreed that relationships with Highways were improving.

RESOLVED that the Local Committee (Tandridge) **NOTED** the report for information.

Reason for Decision

This report was for information only.

46/09 **NEW ROUNDABOUT IMPROVEMENT AT JUDGES CORNER, COPTHORNE, SCHEME UPDATE AND PROPOSED 40MPH SPEED LIMIT** [Item 14]

This report sought to update the Local Committee on progress and timescales and the Local Highways Manager said that the project should be completed by the end of October and that a traffic regulation order was currently being sought to reduce speed on the approach to the new layout which is a straight and, therefore, fast road. After some discussion and concern about enforceability, it was agreed that advisory signs would be beneficial.

Thanks to previous County Councillors Mrs Elizabeth Sampson and Mr Ken Rimington, who had initiated and pursued the work, was noted and it was agreed that this was an excellent outcome.

RESOLVED that the Local Committee **AGREE** to:

- (i) Note the progress to complete the new roundabout
- (ii) Approve the imposition of a 40mph speed limit, subject to the usual statutory procedures, on the roads surrounding Judges Corner as shown in Annex 2.

Reason for Decision

To improve safety at the new roundabout.

47/09 **LADYBIRD PUBLIC HOUSE SITE, GUARDS AVENUE, CATERHAM PROPOSED STOPPING UP OF A SECTION OF THE PUBLIC HIGHWAY** [Item 15]

This report was brought because of the problematic location of a Highways soakaway on the site of a public house development. By agreement, the owners were prepared to ensure that

another and improved site could be accessed at their expense, thereby allowing the patio area on their property, where the current soakaway is situated, to be developed without fear of being dug up at a later date. . However, due to technical difficulties, this had to be brought to Local Committee for approval before work could commence.

RESOLVED that the Local Committee (Tandridge) **AGREED** that

- (i) Authority be given to submit an application to the Magistrate's Court to stop-up the area of land denoted green on the drawing in Annex 1.

Reason for Decision

Once the new soakaway has been constructed in accordance with the stopping-up plan there will be no utility, passage or safety requirements for the land to remain as public highway. The said land will therefore become surplus to requirements.

48/09 **IDENTIFIED WORKS FOR PARKING IN TANDRIDGE (REVIEW 2)** [Item 16]

This report listed those sites which had been previously discussed and agreed with Members so that they could be formally approved and work could commence. However, since it was some time since the sites had first been visited and, in some cases, a new Member was now in place, some amendments to the recommendations were necessary.

The chairman therefore moved to amend the recommendations, with the support of the vice-chairman and, by unanimous consensus, it was

RESOLVED that the Local Committee (Tandridge) **AGREE**:

- (i) schemes 2.1 a,b,c & d; 2.2 a,c,d,e,f,& g; 2.3 a,c & e; 2.4 a,b,c & d; 2.5 a,b & c; 2.6 b & c all to be progressed and implemented as a priority in consultation with the divisional county councillor, the chairman and vice chairman on final details, and
- (ii) to amend scheme 2.2 b by adding Johnsdale and to add a new scheme 2.2 h for Chichele Road and
- (iii) that schemes 2.2 b & h; 2.3 b & d; 2.6 a all to be progressed as soon as possible in further consultation with the divisional county, district and parish councillors and where necessary with the Civil Parking Enforcement (CPE) Group with final recommendations to be brought back to the Local Committee.

Reasons for decisions

To determine and approve the sites agreed in the Divisional meetings so that the schemes can be further developed and implemented where suitable. That the sites requiring informal public consultations have outline designs produced and the informal consultation carried out in line with County Council consultation processes and the results reported back to committee with recommendations for further progress.

The Chairman made the suggestion that a Travel Plan for Lingfield, looking at bus passes and parking, could be discussed at a divisional meeting with a view to using this as a pilot. The Highways Manager was tasked with taking this forward.

[Meeting Ended: 12.50 pm]

Chairman